



Center
for
Lifelong
Learning

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First Level Leadership

Course objective: Develop concepts and skills to lead a dynamic workforce at the first management level. Learn to make the transition from supervisor to leader, to motivate and retain employees, to lead through influence, to manage teams for competitive advantage, and to guide the change process.

Your company benefits when:

- ◆ New supervisors or managers are able to manage the new workforce, influence others, build strong teams, and manage change
- ◆ Managers quickly develop and implement the attitudes, skills, and behaviors needed to lead and prosper in the workplace

In today's organization, building and sustaining a competitive advantage requires leadership at all levels, not just at the top. And it is at the first management level - where the "big picture" vision is transformed into day-to-day meaning - that the most critical leadership needs must be met.

Participants will learn how to:

- ◆ Make a successful transition from supervisor to first-level leader
- ◆ Identify key retention factors and create a climate for motivating and retaining employees
- ◆ Recognize and implement key influence strategies
- ◆ Plan for process improvement and strive for added value
- ◆ Manage the scope and speed of change

Instructors: All instructors meet the College's instructor evaluation process.