



Center  
for  
Lifelong  
Learning

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## Successful Project Management

Course objective: Develop skills to manage projects using planning, tracking, monitoring, and control techniques.

### **Your company benefits when:**

- ◆ Managers set measurable project objectives and create a practical plan to achieve them
- ◆ Managers estimate project costs with a high degree of confidence
- ◆ Managers perform cost/benefit analysis
- ◆ Managers develop and maintain relationships effectively and productively across the spectrum of project stakeholders

This course will help employees master the skills and techniques needed to bring projects in on schedule, and under budget. No matter how complex or extensive the project, they will understand how to exercise the strict planning, tracking, monitoring, and control techniques needed to stay on top of every project .

### **Participants will learn how to:**

- ◆ Use a Work Breakdown Structure to scope out projects
- ◆ Allocate resources effectively using resource loading and leveling charts
- ◆ Use project management software

Instructors: All instructors meet the College's instructor evaluation process.