

2021-2022 Verification Process Instructions

Your FAFSA has been selected for review in a process called “verification”. **Failure to respond with all required documents will result in the cancellation of all federal financial aid (grants and/or loans).** If there are differences between your FAFSA information and the verification documents, we will make the corrections.

Verification Process Deadlines

You must complete the verification process before your final eligibility for financial aid can be determined. **We strongly recommend all documents be submitted within 14 days of receipt of this verification notice.** If you do not complete the verification process, you forfeit federal student aid eligibility. If you do not plan on attending Mount Aloysius College for the 2021-2022 school year, please notify us so you will no longer receive requests from our office.

Please follow the verification checklist to ensure that you are submitting all documentation that may be required.

Return all documents to:
Mount Aloysius College
Financial Aid Office
7373 Admiral Peary Hwy
Cresson, PA 16630

Verification Checklist

<i>Document(s) Required</i>	<i>Student</i>	<i>Spouse</i>	<i>Mother/ Stepmother</i>	<i>Father/ Stepfather</i>
*Federal 2019 tax return transcript or signed 1040 with Schedules 1, 2 and 3 if applicable (required if you didn't use IRS data retrieval) If you did not file federal taxes you must submit a confirmation of non-filing status from the IRS.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2021-2022 Verification Worksheet (attached) Be sure to complete all sections. If amounts are zero, please write \$0. All incomplete worksheets will be returned.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Copies of all 2019 W-2's (even if not filing a 2019 federal tax return, be sure to submit W-2's for all jobs worked)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schedule C, Schedule F or schedule K1 (if you own a Business, Farm, partnership or S Corp)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If you paid child support in 2019, you must supply proof of all child support paid. Acceptable documentation can be state agency documentation or a notarized statement from the payee. Documentation must list payee, payer, name and age of child(ren), and total amount paid in 2019.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If you receive Social Security Benefits we will need determination documentation from that agency of benefits received in 2019.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Mount Aloysius College
 Financial Aid Office
 7373 Admiral Peary Highway
 Cresson, PA 16630

Phone: (814)886-6357
 Fax: (814)886-6463

2021-2022 Verification Worksheet

A. Student Information

Last Name _____ First Name: _____ MI: _____

Social Security #: _____ Phone: _____

B. Dependency Status and Family Information (Please check the box that indicates your status)

Dependent Student*

Please include:

-You and your parent(s)

-Your parents' dependent children,

if your parents will provide more than 1/2 of their support

**A student is considered dependent if he/she was required to provide parental data on the FAFSA.*

If Independent list other people as part of your household only if they now live with you **AND** you provide **more than 1/2** of their support **AND** will continue to provide more than 1/2 of their support from July 1, 2021 through June 30, 2022. **If Dependent** list other people as part of your household only if they now live with your parents **AND** your parents provide **more than 1/2** of their support **AND** will continue to provide more than 1/2 of their support from July 1, 2021 through June 30, 2022.

Independent Student*

Please include:

-You and your spouse, if married

-Your dependent children, **if you provide more**

than 1/2 of their support.

**A student is considered independent if he/she was not required to provide parental data on the FAFSA.*

Full Name	Age	Relationship to student	College (will be at least 1/2 time between 07/01/21 to 06/30/22 and enrolled in a degree or certificate program)
		Self	Mount Aloysius College

Student (and Spouse, if married) Tax Forms and Income Information, Check one of the appropriate boxes below:

Yes, I/We filed a 2019 Federal Tax Return.*Please include W-2's

No, I/We did not, will not and am/are not required to file a 2019 Federal Tax Return. If you are a Independent Student you must submit a confirmation of non-filing letter from the IRS. You can get a letter of nonfiling from the IRS through a 4506-T document (box 7).

Please sign here if you did not file a 2019 Federal Tax Return: _____

***If you did not file a tax return, but still have income from work in 2019 please list below and supply copies of any W-2s.**

Source _____ 2019 Amount Earned\$ _____

Source _____ 2019 Amount Earned\$ _____

Parent(s)' Tax Forms and Income Information (for Dependent Students Only), Check one of the appropriate boxes below:

Yes, my parent(s) filed a 2019 Federal Tax Return.*Please include W-2's

No, my parent(s) did not, will not and are not required to file a 2019 Federal Tax Return. You must submit a confirmation of non-filing letter from the IRS. You can get a letter of nonfiling from the IRS through a 4506-T document (box 7).

Parent please sign here if you did not file a 2019 Federal Tax Return: _____

***If your parent(s) did not file a tax return, but still have income from work in 2019 please list below and supply copies of any W2's.**

Source _____ 2019 Amount Earned\$ _____

Source _____ 2019 Amount Earned\$ _____

C. 2019 Tax and Income Information

If you and/or your spouse or your parent(s) filed a 2019 Federal Tax Return, please return to www.studentaid.gov and use the IRS Data Retrieval Tool to import your official 2019 tax information in the FAFSA. If you or your parent(s) are not eligible to use the IRS Data Retrieval Tool you and your parent(s) are required to submit a 2019 IRS Tax Return Transcript or a signed copy (must be a wet signature) of the 1040 with schedule 1,2 and 3 (if applicable). To request a transcript, visit www.IRS.gov or call 1-800-908-9946.

Untaxed Income and Benefits and Income Exclusions in 2019. Please indicate your and your parents (if dependent) untaxed income below. Enter "0" if the amount is zero. The form will be returned to you if you leave any blanks.

Student(spouse)	Income Source/Exclusion	Parent(s) (step parent)
/yr	Child support received for all children. Do not include foster care or adoption payments.	/yr
/yr	Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits)	/yr
/yr	Veterans' non-education benefits, such as disability, Death Pension, Dependency & Indemnity Compensation (DIC), and or VA Educational Work-Study allowances.	/yr
/yr	Any other untaxed income or benefits not reported elsewhere, such as worker's compensation or disability, etc. Don't include , student aid, earned income credit, additional child tax credit, welfare payments, Workforce investment Act Educational benefits, combat pay, benefits from flexible spending arrangements, foreign income exclusions or credit for federal tax on special fuels.	/yr
/yr	Cash received, or any money paid on your behalf (e.g., bills), not reported elsewhere on this form.	/yr
/yr	Payments to tax-deferred pension and savings plan (paid directly or withheld from earnings), including, but not limited to, amounts reported on W-2 forms in boxes 12a through 12d, codes D, E, F, G, H and S	/yr
/yr	Taxable earnings from federal Work-Study or other need based work programs earned in 2019.	/yr
/yr	Combat pay or special combat pay. Only enter the amount that was taxable and included in the adjusted gross income. Do not enter untaxed combat pay reported on the W-2 (Box 12, Code Q)	/yr
/yr	Taxable grant or scholarship aid reported to the IRS in your Adjusted Gross Income. (You must submit page one of tax return showing that you claimed this in your AGI)	/yr

*Child Support PAID in 2019: Complete and Submit: Child Support Paid Verification Form

Check if any one in the household received:

SNAP (Food Stamps) \$ _____ month Social Security Benefits \$ _____ month *we will need determination documentation from that agency of benefits received in 2019. MEDICAID _____

D. Sign This Worksheet

By signing this worksheet, I (we) certify that all of the information reported to qualify for federal financial aid is complete and correct. I (we) understand that giving false or misleading information on this worksheet can result in a fine, jail sentence, or both. (If Dependent at least one parent must sign this form)

Student Signature

Date

Parent Signature (if dependent)

Date

****Please note: All documents may be sent by U.S. Postal mail or encrypted email (We can not accept emails that are not encrypted) If sending documents by encrypted email we cannot accept pictures. The documents must be in their original format.**

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7373 Admiral Peary Hwy
Cresson, PA 16630**