

Mount Aloysius College Degree in High School Program Withdrawal Policy

Circumstances may arise in which a student may need to withdraw from the college degree in high school program. When a student officially withdraws from this program before completing the current period of enrollment for which they were charged, a student may be entitled to receive a partial credit of tuition and fees.

The date of the withdrawal will be the date that the student notifies the college of their intent to withdraw. Non-attendance does not constitute a withdrawal.

Mount Aloysius College tuition charges are assessed as a yearly flat rate fee. If a student withdraws from the program, the flat rate yearly fee will be divided in half with one half being allocated to the first semester (September – December) and the other half allocated to the second semester (January – April). The current year's tuition and fees will be credited as follows:

Month of Withdrawal	Credit Percentage
During the month of September	100% of the tuition and fees for the year
During the month of October	80% of the first semester and 100% of the second semester tuition and fees
During the month of November	60% of the first semester and 100% of the second semester tuition and fees
During the month of December	40% of the first semester and 100% of the second semester tuition and fees
During the month of January	100 % of the tuition and fees for the second semester
During the month of February	80% of the second semester tuition and fees
During the month of March	60% of the second semester tuition and fees
During the month of April	40% of the second semester tuition and fees
During the month of May and beyond	0% refund of the tuition and fees

Example 1- If the yearly tuition rate is \$2,000 and a student withdraws in November, \$2,000 would be divided by 2 and \$1,000 would be allocated to each semester. The student would be credited \$1,200. $(60\% * \$1,000) + (100\% * \$1,000) = \$1,600$.

Example 2- If the yearly tuition rate is \$2,000 and a student with draws in February, \$2,000 would be divided by 2 and \$1,000 would be allocated to each semester. The student would be credited \$800. $(0\%*1000) + (80\% * 1000) = \800

If a student is enrolled in dual enrollment course during the current semester and chooses to continue with those courses, the student will be charged a percentage of the dual enrollment per credit fee based on the percentage of credit issued.

In the event that there is an unpaid balance on the students account, a hold will be placed on the student's account. This hold will prevent the student from receiving college transcripts and registering for future classes with Mount Aloysius.