

COLLEGE IN HIGH SCHOOL



Mount Aloysius
College

Jump Starting Futures for High School Students All Over PA!

Registering for a College in High School Course

1. Work with your teacher and/or school counselor to determine in which classes you are approved to enroll. Determine the name of the Mount Aloysius College in High School course (the college course name is needed, not the high school course name). Your teacher and/or school counselor should have this information.
2. Before registering for College in High School courses, you will need a credit/debit card to pay for the course. Have the social security number of the student available to use in the registration process. The social security number is required.

WHY IS MY SOCIAL SECURITY NUMBER (SSN) OR INDIVIDUAL TAXPAYER IDENTIFICATION NUMBER (ITIN) REQUIRED FOR THE 1098-T TAX FORM?

- Federal regulations require students to furnish their Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN) for federal reporting requirements.
 - These requirements apply to any student, regardless of whether the student seeks or intends to seek the American Opportunity Tax Credit (formerly “Hope credit”) or Lifetime Learning Credit.
 - It is the student’s responsibility to ensure that their information is accurate.
 - A student who does not provide their SSN or ITIN upon request by the educational institution can be subject to a fine imposed by the IRS.
3. Go to <https://www.mtaloy.edu/cihs> This page has general information about our College in High School program, but also includes a link to enroll. Click on the College in High School application link to register for classes.
 4. Complete the form with the student’s information (not parent or guardian’s) including the student’s social security number and payment information.
 5. Complete the Consent to Release Educational Records authorization within the application. (The Family Educational Rights and Privacy Act or FERPA provides certain rights for parents regarding their children’s education records. When a student reaches 18 years of age or attends an institution of postsecondary education at any age, the student becomes an “eligible student,” and all rights under FERPA transfer from the parent to the student.)
 6. Look for an email confirmation and receipt from Mount Aloysius College! If you do not receive an email confirmation, please email Mr. Andrew Clouse at aclouse@mtaloy.edu.

MTALOY.EDU/CIHS